

# **WBSCM User Roles**

**USDA** Foods Texas Department of Agriculture





TEXAS DEPARTMENT OF AGRICULTURE **COMMISSIONER SID MILLER** 

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Updated 3/8/2024 www.SquareMeals.org

## WBSCM User Administrator-RA

### Manage and Maintain User Details

- Can create new users
  - Cannot create another User Administrator
  - Only one User Administrator per organization
- Update contact information and assigned roles for users within their RA organization
- Deactivate accounts that are no longer needed

### **User Security Report**

- Provides details on all users (including locked and deleted)
- Monitors non-active users
- Confirms and validates role assignments and Status or organization users
- Validates users have maintained correct email and contact information

## **WBSCM Order Manager-RA**

### Order Management:

Create Domestic Order Entry

### Reports:

- Run Entitlement/Bonus Summary Report
- Run RA Entitlement/Bonus Detail Report

### Shipment Receipts (\*Direct Ship RAs Only):

- Enter Shipment Receipt
- Upload Shipment Receipt



## **WBSCM** Organization Administrator-RA

### Manage Users

Can view users

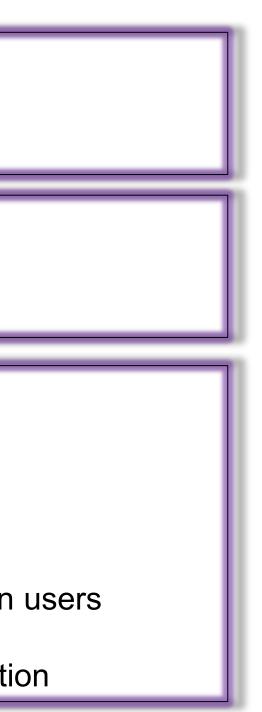
### **Organization Maintenance**

Can manage organization information

### **User Security Report**

- Provides details on all users (including locked and deleted)
- Monitors non-active users
- Confirms and validates role assignments and Status or organization users
- Validates users have maintained correct email and contact information

Note: Org. Admins do not perform user maintenance unless a User Admin is not assigned or active.



## **WBSCM View Only-RA**

Has access to order management and entitlement reports.

- List of Materials
- Material Pricing Report
- Entitlement/Bonus Summary Report
- Entitlement/Bonus Detail Report

- Domestic Ship-To Contacts Report
- Requisition Status Report
- Redistribution/Redonation
  Detail Report
- Value of Commodities Received - RA Report

## **WBSCM View Only-SDA (for ESCs)**

Has TDA-level access to order management, material pricing, and entitlement reports.

- **Domestic Price Support Report**
- **Domestic Ship-To Contacts Report**
- **Entitlement/Bonus Summary Report**
- List of Materials
- **Material Outlay Report**
- **Material Pricing Report**
- **Order Status Report**

- **Processing Status Report**
- RA Entitlement/Bonus Detail Report
- **Received Shipment Report**
- **Redistribution/Redonation Detail** Report
- **Requisition Status Report**
- **SDA Entitlement/Bonus Detail** Report

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